**Speech Outline Template**

**Name:**

**Hour:**

**Title:**

**I.**   **Introduction**  (The speech actually starts here.)

           A.     **Attention Grabber**:

         B.     **Connection to project**:

           C.     **Introduction of you and your project**: (Preview of main points—sometimes this is your transition)

**II.                Body**

**A.     Your Project:**

**1.      Detailed description of project:**

**2.      I chose \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as my project because:**

**3.      Hours completed:**

**4. Money earned and donated to (if applicable):**

**(Transition/signpost)**

**B.     Mentor:**

**1.      My mentor was \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:**

**2.      How you know them:**

**3.      Why you chose them:**

**4.      How they helped you:**

**5.      What they said about your project at completion:**

**(Transition/signpost)**

**C.     Research Project:**

**1.      I wrote my research project on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:**

**2.      Connection to project:**

**3.      Your basic thesis:**

**4.      What you learned (cite some evidence):**

**5.      What conclusion you came to:**

**(Transition/signpost)**

**D.     Problems/Solutions:**

**1.      Problems I ran into:**

**2.      How I solved them:**

**3.      Who I asked for help or advice:**

**4.      What they said/did and how it helped:**

**(Transition/signpost)**

**C.     Future Application:**

**1.      What I learned from my project:**

**2.      Applications to my future:**

**3.      What I would change about my project if I could:**

**4.      Advice I would give others:**

**III.**    **Conclusion** (Elements can be combined)

**A. Signal end is near:**

**B. Review main points:**

**C. Connect back to the introduction (Close with impact):**

**D. Thank judges and ask for questions:**